## **Challenge Instructions:**

- 1. Click on the **'Montana Application and Payment Form 1402'**. This is an online-fillable, pay and submit form.
- 2. Submit your forms directly online.
- 3. Headmaster will send you an email with your scheduling instructions. You will need to login to your WebETest© record to schedule your own exam date.
  - a. If you do not see a response to your pdfFiller application in your inbox, please check your junk mail and spam folders!
- 4. **IMPORTANT!** View the **Candidate Handbook** online at:

https://www.hdmaster.com/testing/cnatesting/montana/mtformpages/forms/MTCandidate Handbook%204.2023.pdf, it is available to view online or you may print it.

- It includes all the rules and instructions for testing, a terminology and vocabulary list to study for the knowledge test, and a list of all the skills tasks on which you can be tested with a very specific study guide for each skill task.
- When you challenge the exam, you are only allowed one attempt to take the exam.
- Training and/or working in a facility are very different from testing. The easiest way
  to not be successful when you take the exam is to not be familiar with the skill tasks as
  they are currently being tested!

Thank you! Headmaster